

Southern Currents



Notice to the Area Port of New Orleans Trade Community

Date February 20, 2018

No.: 18-019

SUBJECT: Automated Commercial Vessel Notice of Arrival Pilot

Pilot Dates: Tuesday February 20, 2018 – Friday April 27, 2018

Effective February 20, 2018, vessel agents will have the ability to submit notices of vessel arrivals to the CBP New Orleans Operations Desk via e-mail using the guidelines established below:

1. An email box named neworleansopsdesk@cbp.dhs.gov has been established for vessel arrival notifications and updates.
2. Notifications shall be submitted to CBP on the attached Word Template, or via text email in the exact format on the template.
3. The e-mail subject line should be formatted as applicable below:
 - a. ARRL Vessel Name
 - b. UPDATE Vessel Name
4. The update emails should include all details of the original notice with changes notated in the Updates box. Please add new updates in sequential order if multiple updates are required while in port.
5. This email notification to CBP New Orleans does not relieve the trade from any vessel arrival notice currently required to CBP Gramercy or CBP Baton Rouge.

Of note: Vessel agents may continue to provide notice of vessel arrivals, and updated vessel arrival information, to the CBP New Orleans Operations Desk **telephonically** during the hours of 0700 – 1500 hours Sunday – Saturday, via telephone number **(504) 670-2270**.

Any questions regarding this notice should be directed to Assistant Port Director,
Passenger Processing, Troy Simon at (504) 670-2214 or troy.a.simon@cbp.dhs.gov

Mark S. Choina, for

Troy Simon
Assistant Port Director
New Orleans, Louisiana



U.S. CUSTOMS AND BORDER PROTECTION

NEW ORLEANS, LA

COMMERCIAL VESSEL NOTIFICATION

Vessel Name:	_____	Estimated Time of Arrival:	_____
Location:	_____	Estimated Date of Arrival:	_____
Launch Service:	_____	Estimated Time of Departure:	_____
Agency:	_____	Estimated Date of Departure:	_____
Agent's Name:	_____	<input type="checkbox"/> Foreign	
Agent Phone #:	_____	<input type="checkbox"/> Coastwise	
Last Port:	_____	Discharging Dunnage: Y or N	_____

Updates:

As authorized under 19 CFR §4.2(a), this notice will cover the [regulatory] notification requirements by CBP for agriculture, immigration, and customs purposes. This email notification cannot be used to report a medical issue with a crewmember or passenger, a missing crewmember, or a stowaway. In those cases, you must speak to a CBP official at (504) 670-2270 x1.